



Warfel Construction Company has an opportunity for a full-time Project Superintendent. This role will be responsible for directly overseeing all phases of construction at the project site to ensure successful completion within the required budget, schedule and with excellent quality. This position will report to the Director of Field Operations on all matters concerning labor, equipment, and miscellaneous materials for the project. This position will work in conjunction with a project team that may consist of a Senior Project Manager, Project Manager, Project Engineer, Field Engineer, and Foreman. The Superintendent will help the team define and stay accountable to the roles and responsibilities throughout the project.

Daily travel is required to a project within a 0 – 120-mile radius of the home office. Agreement to additional travel outside of the required radius creates eligibility for a salary premium based on the distance.

Responsibilities may include, but are not limited to, the following:

- Reads and interprets project plans and specifications; analyzes construction methods and scheduling for details and sequences of work.
- Promotes a culture of jobsite safety and demands safe work practices from everyone onsite. Rectifies jobsite hazards immediately and ensures that all safety procedures are adhered to by Warfel employees, subcontractor employees and visitors to the site. Assures that designated safety personnel conduct regular safety inspections and reviews.
- Empowers employees with a culture of safety as top priority and is proactive with safety for Warfel employees. Conducts weekly Toolbox Talks.
- Maintains detailed daily logs for work occurring onsite.
- Creates 3-week lookahead schedules for the project on a weekly basis and assists project management staff with overall schedule updates. Proactively communicates upcoming work with subcontractors, vendors, and clients.
- Maintains direct contact with trade subcontractors and vendors to schedule deliveries and manpower needed. Informs project management staff of any unusual circumstances or issues that may cause delays.
- Coordinates closely with Director of Field Operations, Foreman and Project Manager to discuss Warfel manpower needs, equipment, and supplies to ensure they are planned to be onsite in a timely fashion.
- Establishes and maintains dimensional controls for project, which may include the use of a third-party surveyor or layout personnel.
- Supervises the workmanship of subcontractors to ensure work is in compliance with the project drawings and specification and meets Warfel's quality standards.
- Checks shop drawings submitted by subcontractors and field measurements to confirm design requirements are met before materials are fabricated.
- Purchases miscellaneous jobsite materials and rough hardware and supplies as authorized by the Project Manager.



- Ensures that no extra work or deviations from the contract documents are made without proper authorization from the Project Manager. Promptly brings client and architect requests for changes to the attention of the Project Manager for schedule & cost implication discussions.
- Meets with client representatives, as appropriate, to discuss the status of the project and review and identify areas of question. Works in conjunction with Project Management staff to relay information to the client.
- Supervises Warfel field labor and makes recommendations on promotions and terminations. Provides performance evaluations for staff as requested.
- Provides training and mentoring to Warfel employees, from time to time when they are on the jobsite, in areas of management and construction techniques.
- Coordinates and schedules inspections and meetings with Authority Having Jurisdiction.
- Prepares and submits on a timely basis all information and reports required by the job cost and accounting procedures, including daily reports.
- Supervises and coordinates completion of the final punch list and site close-out activities.
- Communicates effectively with internal team members and external team members to function as part of the team and promote positive team dynamics.
- Has ability to work with multiple supervisors on a jobsite and coordinate effectively for multiple supervision roles.
- Provide mentoring and coaching for developing carpenters, field engineers, foremen, and superintendents.
- Maintains a positive attitude and focus on solutions to project and team issues.
- Successfully able to supervise renovation and new construction work.
- Manages multiple projects within a campus setting, if applicable.
- Has ability to work within a campus setting and coordinate effectively with residents and staff for project logistics.

QUALIFICATIONS:

- **Education:** Formal education not required. Must have construction background and training.
- Minimum 10 years' supervisory experience on commercial construction projects.

This position spends 100% of the time on an active construction site. The qualified individual for this role will need to move frequently throughout a construction jobsite with uneven terrain and in inclement weather. Some effort may be required in lifting or moving materials up to 50 lbs. Depending on jobsites, some Superintendents may need to support the field team with various construction tasks.

Competitive pay and benefits offered. Warfel Construction is an equal opportunity employer.